



Final Inspection Statement

To limit the visits needed to site during the COVID-19 situation please carry out the following checks (in line with Certass Guidance) sign to say they have been completed.

Customer Name

Contract Number

I can confirm that:

1. The product installed matches the contract and survey including colours, design, and specifications.
2. Products are fitted square and level, tested by a spirit level.
3. Window and door cills have been sealed to the frames.
4. If internal cills are fitted, they are flat and level.
5. Frames are sealed externally, and trims/head drips are in place.
6. Frames are sealed internally, and trims are cut accurately and sealed correctly.
7. All openings open freely without restriction.
8. All locking mechanisms work freely and smoothly.
9. Customer has been given all keys unless paperwork says to return any keys to the office.
10. Product has been cleaned/disinfected.
11. Site has been left clean and tidy.
12. Any damage to customers property has been repaired and approved by customer and Project Manager. (This must be supported with photographs via email or WhatsApp to your Project Manager)
13. Any damaged product that is not repairable has been report to the Project Manager. (This must be supported with photographs via email or WhatsApp to your Project Manager)
14. All hard surfaces and WC (if used) have been disinfected before leaving the property.
15. All lead work has been completed, sealed to the wall, and treated with patination oil.
16. All fascia, soffit and gutter has been completed and either connected to existing drainage or soak-away.
17. All work has been completed and ready for other trades to follow on (where applicable) including insulated plaster boards left on site (Supalite roofs only).

Fitter Name (Print).....(Sign).....

Date:

Any Issues with the above please contact your Project Manager